

THE LAKE OF THE WOODS GUN CLUB RANGE SAFETY OPERATIONS MANUAL.

Updated 8 November 2018

This information is provided to all members for your guidance in the use of our property and ranges.

INDIVIDUAL MEMBER RESPONSIBILITY

As a member it is your responsibility to:

1. Know and obey the safety rules which are posted on each range.
2. Inform your guests of the safety rules **before** you let them shoot on any range.
3. Supervise **all** guests when on the property.
4. If more than one person is shooting at the same time on a range, one must act as the range officer or squad leader as the case may be.
5. Targets are to be posted **only** on target boards provided and **not** on any target frame or support; also portable target frames are not permitted. Targets shall not be placed anywhere but at a backstop. Do not put targets on the shrouds. Targets shall not be placed on the range floor.
6. The ranges must be used in accordance with the conditions of approval.

GATE and GATE SIGN

The gate to the property shall be closed and locked when no activity is in progress and the "SHOOTING RANGES NOT IN USE" sign shall be visible.

The gate shall be open and the sign "DANGER SHOOTING RANGES IN USE" displayed when an organized scheduled event is in progress.

Whenever a member is on the property alone, and engaged in a shooting activity, the sign will display "DANGER SHOOTING RANGES IN USE".

When maintenance work is being done on any range, the sign will indicate "SHOOTING RANGES NOT IN USE".

It is permissible to keep the gate open if there are 1 or more members(s) on club property, the lock shall be closed and key removed.

KEYS cannot be lent out to non – members in any circumstances without Board of Directors approval. Failure to abide by this policy will result in revocation of your membership.

RANGE SIGNS

The range signs shall indicate "DANGER SHOOTING RANGES IN USE" when shooting is in progress, or "SHOOTING RANGES NOT IN USE" when no shooting is going on.

VISITORS

A member should encourage visitors to use our approved ranges for recreational shooting under our guidance and supervision. Non-members are welcome as guests. **The guest must be accompanied by, and supervised by a member.** The member will ensure the appropriate fees are paid by their guest (s). **Every member who brings a guest to the range must inform them of the safety rules as posted before the guest can shoot.**

LOG BOOK

The CFO requires **all** members to sign in when using Club ranges. The LOWGC provides an individual log book for each range on the property.

1. The CFO recommends that names are not used. Members will sign in and out using their CSSA number shown on their membership card.
2. The CSSA requires that guests must sign in and out, printing and signing their full name to take advantage of CSSA's guest insurance coverage.
3. The CFO and the Firearms Act requires LWGC to keep records with respect to GUESTS using restricted firearms and prohibited handguns. GUESTS must fill out a pre-printed form with his or her name, address, telephone number, the number of his or her license to possess firearms if one exists and deposit the form into a locked box secured to the wall in the Pistol Club House or Rifle shack.

GENERAL SAFETY RULES

The following safety rules apply to ALL ranges on the property.

1. Be sure the range is clear before starting any activity.
2. Assume all firearms are loaded until you personally prove them safe.
3. Keep the muzzle downrange at all times.
4. The action **MUST BE OPEN** at all times until it is your turn to shoot unless holstered.
5. Keep your finger off the trigger and out of the trigger guard until you are ready to shoot.
6. Ear and eye protection **MUST BE WORN** by shooters, officials and spectators in close proximity to the firing line.
7. Do not load until you are on the firing line, or in the shooting station, and the squad leader or range officer has given permission.
8. Do not distract others in any way while they are preparing to, or are actually shooting.
9. No person shall be permitted to handle or discharge a firearm on Club property while under the influence of Drugs or Alcohol.
10. No live ammunition is permitted in the Designated Safe Gun Handling Areas.

HANDGUN

1. A Range Officer is required if there is more than 1 shooter on the line. The Range Officer is in complete control of the range at all times. His/her word is final!!
2. All firearms must be brought to and from the firing line or a designated safety area, cased or unloaded, actions open.
3. Positively no handling of firearms, for any reason, while members are downrange scoring or setting up targets.
4. All guns must be pointed downrange at all times when handled either in a loaded or unloaded condition, unless at a designated safety area, where they will remain unloaded and may be pointed a prescribed side berm, backstop or defined direction.
5. The actions of all firearms must be open at all times except when actually being used on the firing line or holstered.
6. When guns are not in use on the firing line, they must either be holstered or be positioned such that the barrels point downrange and:
 - Revolvers should have their cylinders left open and empty.
 - Single action revolvers should have their cylinder empty and the loading gate left open.
 - Semi-auto pistols must have their slides locked open and the magazine removed.
 - Break open pistols must be left open with an empty chamber.
 - Bolt action pistols must have their bolt left open and chamber empty.
7. Holster training is required for use of a holster. A holster may be used to carry guns only during a holster accredited match, event or training. Only shooters who are IPSC or MDPL trained or have taken an accredited holster training course may draw a loaded firearm from a holster. No holsters to be used at Monday night Pistol league.
8. Eye and ear protection is to be worn at all times while on the firing line or in close proximity to the firing line.
9. 17 to .22 caliber center fire and rim fire rifles are permitted.
10. Other firearms are restricted to straight-wall chambering only.
11. No magnum loads are permitted to be used on the falling plates.
12. All metal targets shall be placed inside required shrouding.

SHOTGUN

1. Shotgun ammunition is restricted to shot size not larger than 7 1/2 and no greater power than 3 1/4 Dram on all shotgun ranges.
2. No one shall operate any of the traps unless authorized by the Shotgun Chairman, Trap Chairman, Sporting Clays
3. Chairman or the Range Operator.
4. Everyone must receive training in the safe operation of traps before using them. 5
5. Shooters and spectators shall remain clear of all traps for their personal safety.

TRAP

1. The barricade chain and warning sign shall be erected across the Rifle range road when the Trap ranges or Stand Sporting Clays are active.
2. Do not walk onto the field to retrieve hulls while others are preparing to shoot.
3. Do not delay other squads by picking up hulls.
4. The firearms must be unloaded, actions open when changing stations.
5. When the round is over the firearms must be unloaded and actions open before you move your feet.
6. When leaving station 5 – turn right and control the muzzle as you move to station 1.

SPORTING CLAYS

1. Pull out and set up RED flag at station 1 along the road.
2. Open “DANGER SHOOTING RANGES IN USE” sign on the trap range.
3. Shooting cages shall not be moved, or altered or changed by anyone, except the Range Operator, or the Sporting Clays Chairman.
4. The shooting cage and position shall clearly define the limits of the safe cone of fire. All shooters shall stay within these defined limits.
5. The actions of all firearms must be open and unloaded at all times except when in the shooting cage.
6. Ensure the Trapper is in safe position at sporting clay machine before entering cage and loading gun.
7. The firearms must be unloaded and the actions open before you leave the shooting cage.
8. When the round is over at each station, pick up the hulls.
9. Completely un-cock sporting clay machine by holding back on the arm and releasing gently.
10. Cover up machine and return unused targets to freezer and relock freezer.

RIFLE

No firing before 8 am weekdays or before 9 am weekends. No firing after sunset. No hunting on Club property.

1. A Range Officer must be appointed if there is more than 1 shooter
2. All firearms must be unloaded, actions open and carried muzzle up when moved between vehicles and the firing line.
3. Firearms may only be loaded when in firing position on an active firing line.
4. Unattended firearms shall be unloaded with the action open.
5. Bench number must correspond with target number. No cross firing.
6. Targets at 385 and 500 meters must be fired on from baffled shooting positions only.
7. Targets will be attached to target backers provided in a manner to prevent damaging the target supports. Do not post targets on the shrouds. All firing must be directed into a backstop. Every projectile discharged will remain within this range.
8. Ear and eye protection for persons in near proximity to an active firing line is mandatory.
9. Positively no handling of firearms allowed on the firing line while persons are downrange.
10. No handling or discharging of firearms while under the influence of Drugs or Alcohol.
11. All garbage is to be collected, bagged or otherwise removed from the range property. Please take your garbage home with you.
12. No handgun use on this range until further notice.

Red/Green Firing Line Control Flag

The RED flag is to be flown when firing is underway – **no one is allowed forward of the firing line.**

The GREEN flag is to be flown when firing has ceased and the firing line is safe, persons may go downrange – **keep away from the firearms.**