

Lake of the Woods Gun Club - Guest Policy

General:

For the purposes of this Policy, a “guest” is defined as a person who is not a paid-up member of Lake of the Woods Gun Club (the “LWGC”) and who is invited by a member to participate in a approved shooting activity at the LWGC.

Division Chairmen may invite any number of guests to participate in a regular club approved recreational activity such as Biathlon, Sporting Clays, Trap, Rifle, Archery or Pistol target shooting.

A member is permitted to invite, accompany and supervise a maximum of 4 guests at one time before additional special requirements, outlined below in “Group Activities”, apply.

A non-member is welcome to attend LWGC property as a guest a maximum of 3 times in a calendar year, and then they are expected to become a member to enjoy the benefits the LWGC offers. This is to be monitored and enforced at the discretion of the Division Chairmen.

Unaccompanied guests are considered to be trespassers.

General Requirements:

The member/division chairman inviting the guests is responsible to:

- Know and obey all the range safety rules.
- Guide and supervise all their guests on club property.
- Inform their guests of the range safety rules **before** their guests are allowed to shoot.
- Ensure that all range safety rules and procedures are followed by their guests.
- Act as a Range Safety Officer to oversee and supervise the activities on the firing line.
- Ensure that **ALL GUESTS SIGN IN**. We have no leeway in this, it is a requirement for insurance purposes.
- The CFO and the Firearms Act requires LWGC to keep records with respect to GUESTS using restricted firearms and prohibited handguns. GUESTS must fill out a pre-printed form with his or her name, address, telephone number, the number of his or her license to possess firearms if one exists and deposit the form into a locked box secured to the wall in the Pistol Club House or Rifle shack.

Guests Using Firearms without a License:

Without a license, the guest may still use firearms of any class, providing they are under the direct and immediate supervision of **a LWGC member** who is licensed to possess that class of firearm. This generally means that the licensed person must be close enough to them to take immediate action to prevent any unsafe or illegal use of the firearm. One member required per unlicensed guest while shooting.

Group Activities:

General: For the purposes of this Policy “group activity” is defined as any shooting activity on LWGC property with 5 or more guests.

Requirement: Group activity must be approved and sanctioned by the LWGC in advance of the activity taking place.

Process:

1. The member requesting approval of the group activity will contact the volunteer in charge of Range Rentals to confirm there is no conflict with a previously scheduled event.
2. The following information is to be provided in writing to Range Rental volunteer at LWGC by mail, email or telephone, as available on the LWGC website:
 - A full description of the various stages in the course of fire
 - Firearms to be used
 - Number and type of rounds to be fired
 - Distances to targets
 - Total number of participants
 - Number of unlicensed participants
 - Proposed date and time of activity
 - Member contact information

Criteria for Approval of Group Activity:

1. The LWGC will review the proposed group activity and ensure:
 - a) the CFO has approved our range for the proposed activity; and
 - b) the LWGC sanctions the proposed activityIf the answer is yes to both a) and b) above, then the activity is insured for liability under our CSSA range insurance.
2. A fee of up to \$20 per guest may be charged to offset range maintenance for group activities that do not provide a direct benefit to the LWGC. This fee is at the discretion of the LWGC.

[Examples of groups providing a direct benefit: Weyerhaeuser Employees Trap Shoot, Powder Puff Ladies Shoot, Junior Biathlon. Examples of direct benefit: club recognition; sale of shotgun targets and shells at guest prices, pickup new members from the group. Example of no direct benefit: Groups of guests that use the property and we never them see again.]
3. The group activity organizer will supply volunteer members to provide direct and immediate one on one supervision of unlicensed guests.

Notes and Exclusions:

- LWGC insurance covers recreational shooting only. The use of LWGC ranges for Militia, combat or self-defense style training by members and guests is prohibited.
- Any group requiring exclusive use of LWGC ranges must follow the LWGC Range Rental Policy. This Policy requires the group to pay \$200 per day range rental fee, sign a range rental agreement with LWGC, and provide proof of 2 million dollars in liability insurance.
- Private enterprise, for profit, personal business use of the LWGC ranges is considered a business operation that is not covered by our CSSA recreational shooting range insurance and therefore is not sanctioned by LWGC. Clients of these programs cannot

be signed in as guests. In these circumstances, the activity must follow the LWGC Range Rental Policy.

- No guest of a handgun member may bring their handgun to the Handgun Range unless they are a member of another handgun club and can produce a signed Range Invitation Form. Otherwise, a guest wishing to bring their personal handgun(s) to the Handgun Range is required to become a LWGC handgun member and complete the Club Level Safety Course . This is a CFO requirement.

Approved by the Board of Directors Feb 7, 2018.